

REQUEST FOR  
WATER OR SEWER AVAILABILITY LETTER

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

1. Your name: \_\_\_\_\_
2. Water/Waste Water District: \_\_\_\_\_
3. Your present mailing address (and agent's): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Your telephone number (and agent's): \_\_\_\_\_
5. Assessor's Parcel Number (APN) of lot(s) to be served: \_\_\_\_\_
6. Lot(s) and block(s) of parcel to be served: \_\_\_\_\_
7. Service address of parcel served:  
\_\_\_\_\_  
\_\_\_\_\_

8. Type of use (circle):
  - a. Single Family Residence
  - b. Duplex
  - c. Triplex
  - d. More than 3 units? \_\_\_\_\_ # of units \_\_\_\_\_
  - e. Business? \_\_\_\_\_ Type \_\_\_\_\_
  - f. Remodel
9. Planning Department Development Number: \_\_\_\_\_

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*For use by District only*

10. Fees: Meter _____ Service Lateral _____ Connection _____	OR	Deposit of Fee Estimate: Amount _____
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Amount Paid: _____ Date: _____ Receipt #: _____	Amount Paid: _____ Date: _____ Receipt #: _____
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11. Date Notified Utilities Division: \_\_\_\_\_ By: \_\_\_\_\_
12. Date notified operator to install meter: \_\_\_\_\_  
Who was notified: \_\_\_\_\_ By (Initial): \_\_\_\_\_  
Method of notification (phone, fax, etc.): \_\_\_\_\_
13. **Copy form, check & receipt** to Utilities Division, Water District Sr. Acct. Clerk, and  
976 Osos Street, Room 207, County Government Center, San Luis Obispo, CA 93408  
Water District Accountant by: \_\_\_\_\_ (Initial)